

# Penney Photography

## WEDDING CONTRACT

**Date of the Wedding:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Other Photos Needed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Time:** \_\_\_\_\_ **Location:** \_\_\_\_\_

**Other Photos Needed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Time:** \_\_\_\_\_ **Location:** \_\_\_\_\_

Bride's Full Name:	
Grooms Full Name:	
Current Home Address:	
Bride's Home Phone:	Cell Phone:
Groom's Home Phone:	Cell Phone:
Bride's Name After Wedding Ceremony:	
Brides Parents Name:	
Grooms Parents Name:	
Password Preference for Gallery viewing:	

**BRIDE SIGNS HERE:** \_\_\_\_\_

**DATE:**

<b>Name:</b>	<b>PHONE</b>
<b>Wedding Coordinator:</b>	
<b>Best Man</b>	
<b>Maid of Honor</b>	
<b>Officiate:</b>	
<b>Caterer:</b>	
<b>Limousine:</b>	
<b>Location Manager:</b>	
<b>Music:</b>	
<b>Flowers:</b>	
<b>Any Important Details the Photographer might need to know:</b>	

**BRIDE SIGNS HERE:** \_\_\_\_\_

**DATE:**

# CONTRACT

**Terms and Conditions of this Contract: ENTIRE AGREEMENT:** This agreement contains the entire understanding between *Penney Photography* and the above named Bride and Groom. It supersedes all prior and simultaneous agreements between the parties in both verbal and written communication. The only way to add or change this agreement is to do so in writing, signed by all the parties. If the parties wish to waive or alter one provision of this agreement, that does not mean that any other provision is also waived.

**RESERVATION / DEPOSIT:** A signed contract and reservation fee of \$250 are required to reserve the specified coverage. The financial terms of this agreement are explained further on. Failure to provide a reservation fee nulls and voids this contract.

**PRE-EVENT CONSULTATION:** The parties agree to a pre-event consultation (in person, over phone or by email) before the event date in order to:

- Finalize the actual shooting times, locations, changes, extensions.
- The Bride and Groom will designate an individual to identify people of whom specific photographs are desired.
- I, *Regina Penney of Penney Photography*, am not responsible for missing shots of those on the desired list if there is no one to assist in identifying these people, if a list was not given, if they do not show, or if they can not be located.
- If applicable, the bride and or groom agree to set aside enough time before the ceremony to allow *Penney Photography* to complete pre-wedding ceremony photographs.
- In addition: allow *Penney Photography* at least 30 minutes of time after the wedding ceremony to gather people for photographs that could not be obtained during or before the wedding. Time will need to be extended if the bride and groom decide not to see each other before the ceremony for pictures and/or family is not available before the ceremony.
- If the bride, groom, and/or the wedding party is late to the point of achieving the desired images from being taken, Regina Penney, the photographer, shall not be held liable for lack of time to take desired photographs

**DESIGNATED APPOINTEE:** We recommend that a designated appointee be assigned the duties to assist the photographer to point out important individuals for informal or candid photographs.

**DIGITAL COPYRIGHTS, ARTISTIC PROPERTY:** Final payment for services rendered determines the release of the disc and photographs of the Wedding to the Bride and Groom. No photography may be reproduced in any manner without the explicitly written permission *Penney Photography* which is authorized by final payment. Upon final payment by the Bride and Groom:

- The digital CD-ROM or prints then become the property of the Wedding couple for their personal use and for the purpose of reproduction of said imagery for dispersal to relatives and friends. Images may be used on personal web sites. Images may not be altered in any way and *Penney Photography* still holds the copyright of images. An acknowledgement to the Photographer is requested and appreciated.

**CHURCH, RECEPTION, CATERING HALL RULES:** The photographer is limited by the guidelines of ceremony official or reception site management.

**Bride's Initials:** \_\_\_\_\_

**EXHIBITION:** The bride and groom allow the photographer *Regina Penney of Penney Photography* to exhibit selected images resulting from this assignment as an example of her work, for entrance into photographic competitions and to use as sample for other Bridal Photographic opportunities. This also includes posting on the Penney Photography website and Facebook.

**MODEL RELEASE.** The bride and Groom grants to *Penney Photography* it's legal representatives and assigns, the irrevocable and unrestricted right to use and publish photographs of the parties or in which the parties or their family may be included, for editorial, trade, advertising and any other purpose and in any manner and medium; to alter the same without restriction; and to copyright the same.

**LIMITS OF LIABILITY:** It is further understood that in the unlikely event that the photographer is injured or becomes too ill to photograph the event,

- If the situation should occur and a suitable replacement is not found, responsibility and liability is limited to the return of all payments received for the event package.
- *Penney Photography* takes the utmost care and with respect to the delivered product. However, if the disc/ CD-ROM / photographs have been lost, stolen, or destroyed for reasons beyond *Penney Photography* control liability is limited to the return of all payments received for the event package.

**SECURITY DEPOSITS:** In the event of cancellation:

- The security deposit paid is non-refundable.
- **CHANGE OF DATES:** If the agreed date is problematic and another date is available another security deposit is not required. If there is a conflict with the changed date the deposit is **NOT REFUNDED**.

**FEES:**

- Prior to the date of the Wedding the photographer *Regina Penney* will be paid in full according to services/products agreed upon in this contract. A payment plan may be set up if desired. *Penney Photography* will not release proofs until payment is paid in full.
- The processing of pictures will take 2-4 weeks following the event. All proofs will be available thereafter. Online Proofs are free of charge for up to six months following the date of the ceremony. There will be a charge of \$25.00 per month that the bride/groom request to have online proofs after the initial six months.
- Album creation, enlargements, or other items produced under the assignment will arrive approximately two-three weeks after ordering is complete.
- If you do not submit your package order within six months from the date of your wedding, then a \$50.00 late fee will be applied for each additional month it takes for package orders to be submitted.

**Bride's Signature:**

I hereby agree to the terms of this contract: \_\_\_\_\_ Date: \_\_\_\_\_

# Wedding Prices:

Please check the desired items that you would like for your custom package or save by choosing one of the packages included. Packages must be paid in full by the date of the wedding. If you desire to make changes to your package before the wedding you must sign another contract. If you wish to change your selections after the wedding you may use your payment as credit or pay extra for additional items.

\_\_\_\_\_ Starting price \$1500.00 includes 8 hours of time, special care and editing of every picture, online gallery, and proof book (8 1/2 X 11 spiral bound book with 25 pictures per page).

\_\_\_\_\_ Extra Hours of coverage on the wedding day.

**\$100.00 per hour**

How Many Hours? \_\_\_\_\_

## Traditional Wedding Albums:



\_\_\_\_\_ Library Bound 12x12 with 24 sides. Includes 10 8x10's, 14 5x7's, 25 4x6's (sizes may be traded for different sizes)  
**\$650.00**

\_\_\_\_\_ Library Bound 12x12 with 24 sides- Custom collage of each page (approx.75 pictures)  
**\$800.00**

\_\_\_\_\_ You may add pages to Library Bound albums:

**\$100 per set of 3 pages (6 sides).**

How Many Extra Sets? \_\_\_\_\_

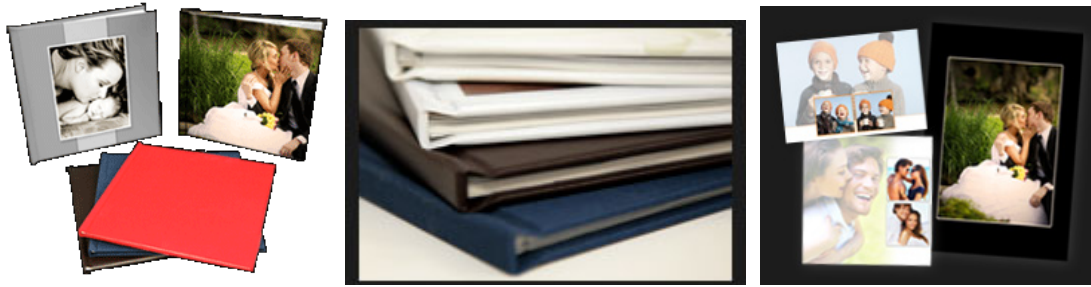


\_\_\_\_\_ Parent Album (include 20 5x7's)

**\$400.00**

How Many Parent Albums? \_\_\_\_\_

## Custom Hard Bound Magazine Style Album (May also be used as Parent Albums):



\*Each page is custom designed and couple will have a chance to proof each page before printing.

5x5 (10 pages 20 sides) Additional Sides may be added for \$10.00 per side

- \_\_\_\_\_ Linen Cover- **\$250.00**
- \_\_\_\_\_ Leather Cover- **\$275.00**
- \_\_\_\_\_ Canvas Photo Cover-**\$300.00**

8x8 (10 pages 20 sides) Additional Sides may be added for \$15.00 per side

- \_\_\_\_\_ Linen Cover- **\$350.00**
- \_\_\_\_\_ Leather Cover- **\$375.00**
- \_\_\_\_\_ Canvas Photo Cover-**\$400.00**

10x10 (10 pages 20 sides) Additional Sides may be added for \$20.00 per side

- \_\_\_\_\_ Linen Cover- **\$450.00**
- \_\_\_\_\_ Leather Cover- **\$475.00**
- \_\_\_\_\_ Canvas Photo Cover-**\$500.00**

12x12 (10 pages 20 sides) Additional Sides may be added for \$25.00 per side

- \_\_\_\_\_ Linen Cover- **\$550.00**
- \_\_\_\_\_ Leather Cover- **\$575.00**
- \_\_\_\_\_ Canvas Photo Cover-**\$600.00**

\_\_\_\_\_ CD with printing privileges and all images from the wedding  
**\$500.00**

\_\_\_\_\_ Engagement Session  
**\$50.00**

\_\_\_\_\_ Bridal Portraits  
**\$50.00**

\_\_\_\_\_ CD for Bridal and/or Engagement Session  
**\$175.00 for one session or \$300.00 for both**

# Wedding Packages:

CHOOSE A PACKAGE AND SAVE (\*No changes or substitutes will be allowed to the following packages, you may create your own package if your needs are different):

\_\_\_\_\_ **Ultimate Wedding Package: \$3900 (\$4100 VALUE)**

12 page (24 sides) 10x10 Library Bound Wedding Album

(2) 10 page 7x7 parent albums (20 5x7 pictures)

Engagement Session

Bridal Session

Copyright Release CD from the wedding, engagement, and bridal session

\$250 print credit to use on any session or wedding

\_\_\_\_\_ **Platinum Wedding Package: \$2800 (\$2950 Value)**

12 page (24 sides) 10x10 Library Bound Wedding Album

Engagement Session

Bridal Session

Copyright Release CD from the wedding

\$200 print credit to use on any session or wedding

\_\_\_\_\_ **Gold Wedding Package: \$2200 (\$2350 Value)**

12 page (24 sides) 10x10 Library Bound Wedding Album

Your choice of either an Engagement Session or Bridal Session

\$150 print credit to use on any session or wedding

\_\_\_\_\_ **Silver Wedding Package: \$2000 (\$2150 Value)**

12 page (24 sides) 10x10 Library Bound Wedding Album

\*If your wedding is 30 miles outside the Lubbock area a traveling fee will apply. After the 30 miles it will be \$1.00 per mile.

\*All packages include up to eight hours of photographer's time on the day of the wedding and edit time after the wedding. Additional hours may be added for \$100.00 per hour.

\*Prices listed do not include sales tax, which will be added.

\*All other print sizes and options will be priced based on current prices at the time of booking.

\*A nonrefundable \$250.00 deposit is required to reserve your date. This will go towards your wedding package.